

POLK ASSOCIATION FOR WOMEN LAWYERS (“PAWL”)

10th Judicial Circuit Polk County Courthouse Lactation Room Use Guidelines

1. The Polk Association of Women Lawyers (PAWL) and the Tenth Judicial Circuit have established a lactation room for women in need of a space to nurse a child or to use a breast pump to express breast milk.
2. The lactation room offers a dedicated comfortable, private, quiet space for nursing mothers to nurse their children or pump their breast milk during their time at the courthouse. The room contains a chair, refrigerator, microwave, and hand sanitizing station.
3. The room is located on the courthouse’s 9th Floor, Blue Elevators, and is available to all nursing mothers. It can be accessed by contacting Court Administration at (863)-534-4686. Attorneys may also request that their courthouse attorney cards/IDs be activated for access to the lactation room.
4. The lactation room operates on a “first come, first served” basis.
5. Users may access the lactation room **only** for the purposes of breastfeeding children, and expressing, storing and collecting breast milk. The door to the lactation room shall be kept locked.
6. It is the responsibility of everyone using the lactation room to maintain a clean room ready for the next user. All breast milk spills must be cleaned using the cleaning solutions provided.
7. Expressed milk stored in the refrigerator must be labeled with the user’s name, date, and telephone number.
8. You are also required to complete the sign-in sheet located in the lactation room.
9. It is the responsibility of each user to remove stored milk by 5:00 p.m. each day. Any expressed milk remaining in the refrigerator past this timeline will be throw out.
10. It is the responsibility of each user to ensure that the refrigerator is kept clean.