

STOP! LOOK! PLEASE READ CAREFULLY!



You have now obtained this packet or checklist to proceed as a Self-Help litigant.

You **must** follow the procedures listed within your packet before a final hearing date can be scheduled with the judge.

Below is a checklist of items that **MUST** be filed prior to a court date being issued. You must contact the Self-Help Office at (863) 534-5843 to request a review of your file. **Please have your case number available and advise the court specialist that your case is assigned to Highlands County.**

*If your address changes at anytime during these proceedings, please file a **Notice of Current Address** form with the Clerk of Court.

**CHECKLIST FOR 12.905(c)
SUPPLEMENTAL PETITION FOR MODIFICATION
OF ALIMONY:**

- Civil Cover Sheet
- Supplemental Petition for Modification of Alimony
- Notice of Limitation of Services Provided
- Proof of Service, Answer or Waiver by Respondent, or Default
 - Memorandum for Certificate of Military Service/Affidavit of Military Service
- Settlement Agreement (signed by both parties if an agreement has been reached as to any or all of the issues) **original and 3 copies**
- Family Law Financial Affidavit(s)
- Notice of Related Cases
- BVS Form
- Proposed Final Judgment (**original and 3 copies**)