



STATE OF FLORIDA
10th JUDICIAL CIRCUIT
Nick Sudzina, TRIAL COURT ADMINISTRATOR

INTERNSHIP PROGRAM APPLICATION

Program Mission Statement

To enable students to become actively involved in the judicial branch of government and to improve their skills and experience

APPLICANT CONTACT INFORMATION

Name: _____

Home Phone: _____ Cell Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Emergency Contact: In case of an emergency, please list the name and phone number(s) of an individual we may contact, if we are unable to reach you:

Name: _____ Relationship: _____

Home Phone: _____ Cell Phone: _____

EDUCATION

College Name	City, State	Dates Attended
_____	_____	_____
_____	_____	_____
_____	_____	_____

CURRENT EMPLOYMENT INFORMATION

Employer's Name: _____

Occupation: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Supervisor Name: _____

May we contact this employer for a reference: Yes No

Please describe any previous volunteer/intern experience: _____

In a brief paragraph, please describe your interest in interning with the court system and what you hope to gain from the volunteer/internship experience: _____

In addition to English, please list any languages you speak or write fluently: _____

Please describe your availability below (daily start and end times).

Start Date: _____ **End Date:** _____

Monday	Tuesday	Wednesday	Thursday	Friday
<i>Start:</i> _____	<i>Start:</i> _____	<i>Start:</i> _____	<i>Start:</i> _____	<i>Start:</i> _____
<i>End:</i> _____	<i>End:</i> _____	<i>End:</i> _____	<i>End:</i> _____	<i>End:</i> _____

Please list the names and phone numbers of two individuals we may contact for professional or educational references:

1. _____ Phone: _____

2. _____ Phone: _____

NOTE: The 10th Judicial Circuit Court and the State of Florida are equal opportunity employers. We do not discriminate on the basis of race, religion, color, sex, age, national origin or disability.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Office of the Court Administrator, 255 N. Broadway Avenue, Bartow, Florida 33830, (863) 534-4686, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

Signature of Applicant

Date

All employees, interns and volunteers of the 10th Judicial Circuit must consent to and pass a criminal background check. Please complete the following Authorization and Consent for Release of Personal Information and Criminal Background Check and return with the Internship Program Application for processing.

Applications may be mailed, emailed or faxed to the addresses or number below:

Human Resources
P.O. Box 9000, Drawer J102
Bartow, FL 33830
Email: ssullivan@jud10.flcourts.org
Fax: (863) 534-4699

