

IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT
IN AND FOR HARDEE, HIGHLANDS, AND POLK COUNTIES, FLORIDA

ADMINISTRATIVE ORDER NO. 5-31.12

IN RE: ESTABLISHMENT OF CHILD SUPPORT
ENFORCEMENT HEARING OFFICER

WHEREAS, the United States Congress enacted P.L. 93 647 in 1975 to establish Title IV-D (IV-D) of the Social Security Act, thereby creating the Child Support Enforcement Program; and

WHEREAS, certain laws of Florida establish obligations for timely child support enforcement; and

WHEREAS, Rule 12.491, Florida Family Law Rules of Procedure, provides for the appointment of child support enforcement hearing officer(s) (hearing officers); and

WHEREAS, the Supreme Court of Florida entered an Administrative Order, dated February 25, 1998, invoking the provisions of Rule 12.491 for both IV-D and non-IV-D proceedings for the establishment, enforcement, or modification of child support in this circuit; and

WHEREAS, the interests of the public, the litigants, and the judiciary require a flexible and speedy system for resolution of proceedings involving the establishment, modification and enforcement of child support; and

WHEREAS, a majority of the judges of the circuit court have voted to appoint hearing officers for the Family Division as provided for in Rule 12.491, Florida Family Law Rules of Procedure, to serve as ordered by the chief judge;

It is therefore **ORDERED** that:

1. There is hereby created the position of child support enforcement hearing officer. The chief judge shall appoint one or more hearing officers pursuant to the procedures established by Rule 12.491. The hearing officer shall serve under the direction of the chief judge as the court's representative in all proceedings for the establishment, enforcement, or modification of child support wherein the party seeking support is receiving services pursuant to Title IV-D of the Social Security Act and also to non-Title IV-D proceedings as directed by the chief judge.
2. Robin Matis-Jackson, Christine Daly, Maria Zucker, Philip Vandenbosch, Jennifer Steimle, Jeffrey Sirmons, Kymberly Clements, Donald Frenette

(effective as of October 1, 2025), and Patrick Vincent are hereby appointed as hearing officers pursuant to the provisions described herein.

3. Except as otherwise indicated herein, this Administrative Order is effective upon signing and VACATES and SUPERCEDES Administrative Order No. 5-31.11, entered on November 25, 2024.

DONE AND ORDERED on this 21st day of November, 2025.

s/JAMES A. YANCEY, Chief Judge

Original:

Polk County Clerk of Court

Copies:

All Judges

Polk County Clerk of the Court

Hardee County Clerk of the Court

Highlands County Clerk of the Court

All Magistrates

All Hearing Officers

Electronic Bar Mailing